

RESUMING OPERATIONS IN EDUCATION FACILITIES IN A COVID-19 ERA



April 2020



PREPARE YOUR OPERATION TO REOPEN

In these unprecedented times, many businesses that previously suspended operations partially or fully to comply with government regulation or due to operational disruption are now reopening. This guidance is intended to provide steps to restart your operation, safely clean and disinfect your property, and take care of your employees and guests.

Contact your ProGuard Representative for any additional support you may require during this reopening phase.



WE ARE HERE TO PARTNER WITH YOU IN

POWERING YOUR PERFORMANCE

BY DELIVERING



DELIGHTED STUDENTS, PARENTS AND FACULTY



ProGuard partners with you to **deliver outstanding learning environments to students and faculty** through safe and clean classrooms, malodor free restrooms, and spotless public spaces.



HEALTHY COMMUNITIES



We equip you to **deliver safe food, classrooms and public spaces** via complete disinfection programs, water safety programs and robust and personalized on-demand employee training.



OPTIMIZED OPERATIONS



Our industry expertise **lowers your total cost** by streamlining your chemical program, improving labor utilization, water and energy savings, and reducing packaging and plastic waste.

STEP TO PREPARE FOR A SUCCESSFUL REOPENING



Clean Environments Start with your Team



Maintaining Safety in Public Spaces



Safe Hands Everywhere you Need Them



Keep your Most Valuable Resources Safe- Your People



Protect your Facility and Set your School up for Success



Create a Communication Plan to Instill Confidence in your Students, Faculty and Staff Members



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SERVICE & SOLUTIONS

CLEAN ENVIRONMENTS START WITH YOUR TEAM

TAKE ACTION



Follow heightened procedures and process to keep your students and staff safe



Identify heightened high-touch point disinfection procedures and create processes and expectations by role



Hold trainings for both new hire and experienced employees. Create audit processes to ensure proper adherence



Cross-Train staff where applicable to use labor more efficiently and allow for just-in-time cleaning



Build out schedules for regular and routine cleaning of public spaces



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Contact your ProGuard Representative or refer to EPA's [List N: Disinfectants for use against SARS-CoV-2](#) for approved products.

MAINTAINING SAFETY IN PUBLIC SPACES

TAKE ACTION

Use this guidance to protect your students and staff in public spaces



Monitor capacity in public spaces and move furniture to create adequate social distancing



Provide disinfectant to allow students and faculty to self-clean equipment before and after use



Where hand washing with warm water is not available, provide hand sanitizer for students and faculty



Post guidance of public space cleaning standards and behaviors for guests



SAFE HANDS EVERYWHERE YOU NEED THEM

TAKE ACTION

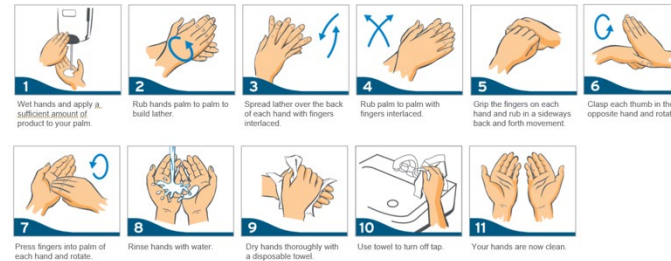
Build out and communicate your hand hygiene protocol



Provide guidelines and stress importance of increasing frequency of hand washing



Where hand soap and warm water is not available, provide alcohol-based hand sanitizer



Set up wall charts and hand washing reminder signs in staff break rooms and public restrooms



Encourage students and faculty to follow safe hand hygiene practices

KEEP YOUR MOST VALUABLE RESOURCES SAFE- YOUR PEOPLE

TAKE ACTION



Build out and communicate your employee safety protocols



Encourage social distancing across all roles in community



If social distancing is not possible, in line with public health regulations consider adding PPE for associates



Create safety guidance for janitorial staff on when and how to safely clean public spaces, classrooms and employee spaces



Communicate sick time policy for staff. Encourage your staff to stay home if unwell

PROTECT YOUR FACULTIES AND SET YOUR SCHOOL UP FOR SUCCESS

TAKE ACTION

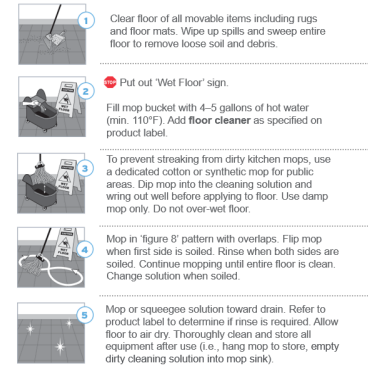
Equip your schools with the right tools and products



Provide reopening checklists to ensure operation is ready to reopen



Advise staff to set up consultations with equipment and chemical providers to ensure it is properly working



Provide management staff with detailed procedures for all areas their property



Equip staff with the correct products to use across all areas of the school

INSTILL CONFIDENCE IN YOUR STUDENTS, FACULTY AND STAFF MEMBERS

TAKE ACTION



Create a communication plan that builds assurance and confidence with your students, faculty and staff members



Provide communication on new cleanliness standards and safety practices to faculty, parents and students through website and email list



Supply resources in public spaces, public restrooms, gyms, locker rooms and classrooms explaining the changes and protocols



Create procedures to clean spaces more frequently during public hours



Provide transparency on remediation protocol if a guest or staff member were to be diagnosed with Covid-19



For more information contact your ProGuard Representative at 866-444-7450